

Being Promoted by:



## PROSPECTUS & REGISTRATION FORM



# AGARWAL PUBLIC SCHOOL, INDORE

(Boarder & Day Scholar)

Bicholi Mardana Road, Indore (M.P.) 452 016 India.

Ph.: +91 731 4212666 | Fax: +91 731 4212611 | E-mail: [info@apsindore.com](mailto:info@apsindore.com)

Website: [www.apsindore.com](http://www.apsindore.com)



## Source of Inspiration



**Mother**  
Late Smt. Chameli Devi Agarwal  
(1929 - 2002)



**Father**  
Late Shri Ramkumar Agarwal  
(1918 - 1995)





(Boarder & Day Scholar)

Bicholi Mardana Road, Indore

## Group Chairman

Shri Purshottam Agarwal, Group Chairman is also Chairman of Agarwal Public School. He was born in 1952 at Kolkata and completed his primary education from West Bengal Board, Middle education from Punjab Board and Higher Secondary in Commerce stream from M.P. Board in Indore. He started his career at tender age of 11 years from a co-operative store. Later, he established his transport business at the age of 14 years. His business has flourished and expanded worldwide. At the age of 20 years, he entered in Coal Business, today Agarwal Group is amongst the major coal players across the world. At the age of 30, he ventured in real estate and delivered few best quality housing projects to the city.

His heart always believed in giving it back to the society, what Shri Agarwal had received from it. He established his first school in 1995 in the name of Agarwal Public School. Later, a chain of schools and a unique technique called "Learn By Fun" were invented and introduced. In year 2015, Group has further forayed in Solar Energy Projects and Hi-tech Agriculture and a vision to expand its manifold in coming future while considering the requirements of the society.

He is working round the clock for last five decades with full honesty, dedication & commitment. He has always worked with courage, fair attitude and zero liability. Shri Agarwal's Mother and Father have been his source of inspiration throughout his life. His belief in God & hard work is also a tool of his success. Shri Agarwal does not compare people on basis of caste, creed & religion. He believes in learning and also aptly ready to guide others. "Sikho aur Sikhao" has been his life statement. He is not only leading his staff which comprises of more than thousands of people but also taking equal care of his family members. He attains a turnover of 150 thousand millions from all of his businesses.

He also possesses many qualities that of an architect, engineer, manager, accountant, programmer, writer, artist & many more. His personality reveals that he is a straight forward & down to earth person. He is also known as Coal King & Tarzan of Transport.



Shri Purshottam Agarwal  
Chairman

## About the School

- Affiliated to CBSE (No. 1030084 & School Code 50063)
- Co-Ed English Medium School
- Boarder & Day Scholar
- Nursery to Class 12th
- Boarding facility from Class 1st to 12th (only for Boys)
- Commerce & Science (Biology/Mathematics) Streams at Senior Secondary level

## Status / Fee Category

- Boarder
- Day Scholar (Bus Facility Optional)

## School to provide following

(after deposit of requisite fee of Rs.2,000/- for Prospectus & Registration Form):

- School at a Glance ...
- Prospectus and Registration Form
- Timing and Fee Structure for specific class
- Intimation for Interaction / Entrance Test i.e. date, time and venue.
- **List of uniform, prescribed books and note-books (class-wise) will be displayed at School Notice Board. Parents are free to buy uniform and books from anywhere they want.**
- **School does not allow / accept any kind of donation, capitation fees, building fund or gifts.**



Bicholi Mardana Road, Indore

## Admission Procedure

1. Parents seeking admission in Agarwal Public School (APS) for their ward should carefully read the following before filling-up the Registration Form (for Interaction/Entrance Test).
  2. Children must fulfill the minimum age requirement as on 1st June of the year in which admission is sought:

Nursery	:	2 ½ Years
KG I	:	3 Years
KG II	:	4 Years
Class I	:	5 Years & so on
  3. Prospectus & Registration Forms (For Interaction/Entrance Test) will be issued subject to the availability of seats in a particular class and accommodation in hostel.
  4. Registration Form (For Interaction/Entrance Test) provided along with Prospectus, must be completed in all respects before submission.
  5. The date of Interaction/Entrance Test is already communicated at the time of Registration for Admission.
  6. Registration (For Interaction/Entrance Test) does not guarantee admission.
  7. Students must appear for the Interaction/Entrance Test on the specified date otherwise registration for interaction/entrance test will be automatically cancelled.
  8. Admission to Class XI will be granted on the basis of performance in Class X Board Examination, Entrance Test & Counselling. Choice of subjects will be given as per the capability of student & availability of seats.
  9. The decision of Admission Board will be final and binding. List of selected students for provisional admission will be displayed on the School Notice Board. Parents may also enquire telephonically.
  10. Fee has to be deposited within stipulated period, failing which, selection for provisional admission will be automatically cancelled.
  11. The following documents are to be submitted along with Registration Form (For Scholar Allotment) to confirm admission and obtain Scholar Number :
    - a. **Nursery**
      - \* Self Attested Photocopy of Birth Certificate
      - \* Self Attested Photocopy of Aadhar Card (If available).
    - b. **KG-1 to Class I**
      - \* Self Attested Photocopy of Birth Certificate **OR**
      - \* #Original Transfer Certificate of previous school in accordance with the class in which admitted
      - \* Self attested Photocopy of Passed Mark-sheet of previous class
      - \* Self Attested Photocopy of Aadhar Card (If available).
      - \* Self Attested Photocopy of student's Caste Certificate issued by SDO (for SC/ST/OBC) (If applicable & available).
    - c. **Class II onwards**
      - \* #Original Transfer Certificate of previous school' in accordance with the class in which admitted
      - \* Self attested Photocopy of Passed Mark-sheet of previous class
      - \* Self Attested Photocopy of Aadhar Card (If available).
      - \* Self Attested Photocopy of student's Caste Certificate issued by SDO (for SC/ST/OBC) (If applicable & available).
- # i) If, previous school is of State Board then TC counter signed by District Education Officer (D.E.O.) is must.  
ii) If, previous school is CBSE (Central Board of Secondary Education) affiliated then CBSE affiliation number and school code mentioned on TC will be verified from previous school's website. If found correct, TC will be accepted otherwise not.  
iii) If, previous school is ICSE (India Council of Secondary Education) affiliated then TC has to be counter signed by Competent Authority, Delhi.

In case of submission of failed mark-sheet/ transfer certificate of previous class, the provisional admission will be cancelled and name will be struck off from school roll.

Note - Original Transfer Certificate of Previous School, data record is valid and applicable to all.

## Rules & Regulations

### Due date for fee payment

1st Installment	At the time of admission
2nd Installment	By 1st September
3rd Installment	By 1st December
4th Installment	By 1st March

- Term-wise fee/charges to be deposited as per Student's Status/Fee Category (Fee Structure for specific class already provided).
- For convenience of parents, more than one term fee/charges at a time is acceptable.
- Tuition fee is being charged for 12 months and all other charges for 09 months.

### Late Fee

- Any fee paid after the due date, a fine of Rs. 10/- per day is applicable.
- After expiry of due date maximum sixty days allow with fine an amount of ₹ 10/- per day if fails to do so then school reserves the right to struck off the student.

### Payment to School

Except for the routine fee and charges as indicated above, no additional payment should be made without a circular or prior intimation from the Principal. In case of any payment made contrary to these instructions, the school will not be responsible.

### Mode of Payment

Payment (fee/charges) will be made either by cash, swipe card or demand draft, pay order in favour of Agarwal Public School payable at Indore in school office (Cashier) and Money Receipt should be obtained. Fee may also be deposited through RTGS/NEFT as per below details & intimate to school office:

Name of Bank	Branch	IFS Code	Account No.
IDBI Bank Ltd.	16/C, Omni Palace, Ratlam Kothi Main, Indore (M.P.)	IBKL0000001	0132002096000
ICICI Bank Ltd.	Malav Parisar, A.B. Road , Indore (M.P.)	ICIC0000041	004101033123
State Bank of India	Nemi Nagar, Indore (M.P.)	SBIN0030344	63016303851

### Refund of Fee

Normally, fee is non-refundable. In rare cases only, a proportionate fee can be refunded as per CBSE rules on submission of satisfactory documentary proof.

### Withdrawals

1. Request for withdrawal (T.C.) of student/ward should be submitted in the prescribed form available at the school office.
2. The form must be completed in all respects and should be duly signed by the parents/guardians.
3. Transfer Certificate (T.C.) will be dispatched by post only at the address mentioned in the application form subject to clearance of all dues.

## Code of Conduct

The school prides itself on its high standard of discipline and code of conduct. It expects its students to adhere to the code for following, during co-curricular/sports activities, school timings, while travelling by school bus, living in hostel, during excursion / industrial tours / picnics etc. :

1. Personal hygiene, attendance & punctuality.
2. Behaviour, good manners, language and conduct.
3. Respect for others, for the school, its property and image.
4. Adhering to school rules & regulations in all areas.
5. Safety and security of class-fellows, juniors and seniors, teaching & non-teaching staff, tangible and intangible assets.
6. Students are not allowed to involve into any type of quarrel, bullying/ragging as well as eve-teasing or sexual harassment either among themselves or with any outsiders whether in school campus or outside the campus.
7. Students are not allowed to indulge in any sort of activities like cheating during examination, paper leaking etc.

In case of any breach of code of conduct as mentioned above, the School has formed various committees such as Disciplinary Action Committee, Examination Byelaws Committee, Examination Action Committee, Sexual Harassment Committee etc. for taking appropriate course of action and it could result in fine or punishment. In extreme cases, this could also result in suspension or rustication of the student. The Committee's decision would be final and binding in all such cases.

In spite of precautions and safety measures taken by the school, if the student suffers from any mishap, accident or injury during co-curricular/sports activities, school timings, while travelling by school bus, living in hostel, during excursion / industrial tours / picnics etc., School will not be responsible for the same. However, School will take appropriate action against the concerning person / persons under the purview of law.



(Boarder & Day Scholar)

Bicholi Mardana Road, Indore

# Administrative Office



## AGARWAL PUBLIC SCHOOL

(Boarder & Day Scholar)

### School Campus:

Bicholi Mardana Road, Indore (M.P.) 452 016 India.

Phone:+91 731 4212666

Fax:+91 731 4212611

E-mail:info@apsindore.com

Website:www.apsindore.com

### Administrative Office:

Agarwal House, First Floor, 5, Yeshwant Colony,  
Indore (M.P.) 452 003 India.

Phone:+91 731 4212888

Fax:+91 731 4212890

E-mail:ho@apsindore.com





Guardian Mobile No. : + 9 1 Guardian Phone No. : STD Code :  Number : Guardian e-mail ID : 

Last School attended : Name : ..... Place : .....

(if any) : Affiliated to : ..... Class attended : ..... Medium : .....

Whether studied in this school in the past : Yes  No  (✓any one)

if yes, specify Academic Session : From ..... to ..... Scholar No. : .....

**Documents submitted according to admission in Class with this form** (Please ✓ documents submitted)**NURSERY**Self attested photocopy of Birth Certificate AND Self attested photocopy of Aadhar Card (if available) **KG-1 to CLASS IST** (Original Transfer Certificate of Previous School data record is valid and applicable to all)Self attested photocopy of Birth Certificate OR #Original Transfer Certificate of previous school in accordance with the class in which admitted AND Self attested photocopy of passed mark-sheet of previous school AND Self attested photocopy of Aadhar Card (if available) AND Self attested photocopy of student's caste certificate issued by SDO (for SC/ST/OBC, if applicable & available) **CLASS 2nd ONWARDS** (Original Transfer Certificate of Previous School data record is valid and applicable to all)#Original Transfer Certificate of previous school in accordance with the class in which admitted AND Self attested photocopy of passed mark-sheet of previous school AND Self attested photocopy of Aadhar Card (if available) AND Self attested photocopy of student's caste certificate issued by SDO (for SC/ST/OBC, if applicable & available) 

(\* if Transfer Certificate and Mark-sheet are not available then to be submitted on or before 15th June.)

- # I) If, previous school is State Board then TC counter signed by District Education officer (D.E.O.) is must.  
 ii) If, previous school is CBSE affiliated then CBSE affiliation number and school code mentioned on TC will be verified from previous school website. If found correct, TC will be accepted otherwise not.  
 iii) If, previous school is ICSE affiliated then TC has to be counter signed by Competent Authority of ICSE, Delhi.

In case of submission of failed mark-sheet/Transfer Certificate of previous class, the provisional admission will be cancelled and name will be struck off from school roll.

Note : I have carefully read and understood the rules and regulations mentioned in the school prospectus &amp; registration form and information like; school timings, tuition fee, applicable charges, uniform, books, note-books, and other stationery items etc. and I shall abide by the same. School reserves the right to change as mentioned above whenever required.

I have carefully read and understood admission procedure for provisional admission and as and when my child gets selected we will deposit the fee in stipulated time. After then, admission will be confirmed and finally for process of scholar number.

**घोषणा-पत्र**हम आवेदनकर्ता शपथपूर्वक कथन (घोषणा) करते हैं कि **Registration Form for admission** में दी गई जन्म दिनांक, धर्म, जाति, उपजाति, अल्पसंख्यक, विकलांगता, वार्षिक आय इत्यादि की जानकारी पूर्णतः सत्य होकर सही है। उपरोक्त जानकारी व संलग्न दस्तावेजों में कोई त्रुटि/विसंगती पाई जाती है तो हम माता/पिता व्यक्तिगत/सम्मिलित रूप से पूर्णतः जवाबदेह होंगे। गलत जानकारी के लिए स्कूल किसी भी प्रकार से जवाबदेह नहीं होगा।

उपरोक्त समस्त जानकारी हमने पूरे होशोहवास में, पढ़कर, समझकर सही-सही दी है एवं हस्ताक्षर किये हैं तथा स्व-प्रमाणित दस्तावेज प्रस्तुत कर रहे हैं। पृष्ठ के पीछे दी गई नियमावली हमने पढ़कर समझ ली है एवं वह हमें पूर्णतः मान्य होकर हमारे ऊपर बंधनकारक होगी।

Date : ..... Mother's Signature : ..... Father's Signature : .....

**(For Office Use Only)****Registration Form for admission**ID Code Number : ..... Session ..... Class ..... Fee Category : **Day Scholar**

Registration No. : ..... Receipt No. .... Date ..... Amount .....

Gender : .....

A - Optional Bus Facility (Yes/No) 

Scholar No. .... Date .....

B - Optional Hostel Facility (Yes/No) 

Scholar allotted into FoxPro

Optional Registration Form Attached : .....

by ..... Dated ..... Sign .....

Information Entered into FoxPro

by ..... Dated ..... Sign .....

(P.T.O.)

## CODE OF CONDUCT

The school prides itself on its high standard of discipline and code of conduct. It expects its students to adhere to the code for following, during co-curricular / sports activities, school timings, while travelling by school bus, living in hostel, during excursion / industrial tours / picnics etc :

1. Personal hygiene, attendance & punctuality.
2. Behaviour, good manners, language and conduct.
3. Respect for others, for the school, its property and image.
4. Adhering to school rules & regulations in all areas.
5. Safety and security of class-fellows, juniors and seniors, teaching & non-teaching staff, tangible and intangible assets.
6. Students are not allowed to involve into any type of quarrel, bullying/ragging as well as eve-teasing or sexual harassment either among themselves or with any outsiders whether on school campus or outside the campus.
7. Students are not allowed to indulge in any sort of activities like cheating during examination, paper leaking etc.

In case of any breach of code of conduct as mentioned above, the School has formed various committees such as Disciplinary Action Committee, Examination Bye-Laws Committee, Examination Action Committee, Sexual Harassment Committee etc. for taking appropriate course of action and it could result in fine or punishment. In extreme cases, this could also result in suspension or rustication of the student. The Committee's decision would be final and binding in all such cases.

In spite of precautions and safety measures taken by the school, if the student suffers from any mishap, accident or injury during co-curricular / sports activities, school timings, while travelling by school bus, living in hostel, during excursion / industrial tours / picnics etc., School will not be responsible for the same. However, School will take appropriate action against the concerning person / persons under the purview of law.





**Agarwal Public School**  
 Bicholi Mardana Road, Indore (MP)  
 Affiliated to CBSE No. 1030084  
 School Code : 50063

**Optional Bus Facility  
 Registration Form**  
 (To be filled in Block Letters)

Applied for Bus Facility (Yes/No)

Full Name of Student (Name) :   
 (Max. 32 Character) (Surname) :   
 Father's Name (Name) :   
 (Max. 32 Character) (Surname) :

Full Postal Address :   
 (Residence)

**Bus Route Detail (from Parent)**

Name of Colony / Township / Area (Popularly known) : .....  
 Name of Bus Stop (Popularly known) : .....  
 (Bus Stop to be decided by school after stop verification)

I have read and understood Prospectus and Registration form, code of conduct and other rules & regulations mentioned below in detail and I shall strictly abide by the same.

Signature of Parent / Guardian in responsible position

Date : ..... Name : .....

**(For Office Use Only)**

Registration Form for Admission (Day Scholar) Form Number : .....  
 ID Code Number : ..... Registration Number : .....  
 Scholar Number : ..... Class : ..... Gender : Boy  Girl

**Bus Route Area & Stop**

Name of Colony / Township / Area : .....Code : .....  
 Name of Bus Stop : .....Code : .....

Information Entered into FoxPro by ..... Dated ..... Sign .....

**Rules & Regulations**

1. The School reserved the right to decide / change bus stop, route timing, increase routes, or withdraw the facility partially or fully.
2. Bus facility is provided at traveller's risk.
3. Cost of any damage by students while travelling in bus will be incurred from them.
4. Parents and students are advised to maintain decorum while interacting with bus drivers and conductors.
5. Any complaint regarding bus facility should be made to the school authorities in writing.
6. Parents are requested not to offer any bribe / gift to drivers and conductors.
7. Parents are requested not to hand over any type of fees in the form of cheque or cash to the bus drivers or conductors. All fee should be paid at the school office and obtain the receipt.
8. Students should reach their respective bus stops 10 minutes before their scheduled time.
9. School reserves the right to revise the bus charges from time to time as per their discretion.
10. Bus facility can not be taken / withdrawn in mid session.





**Agarwal Public School**  
 Bicholi Mardana Road, Indore (MP)  
 Affiliated to CBSE No. 1030084  
 School Code : 50063

**Optional Hostel Facility  
 Registration Form**  
 (To be filled in Block Letters)

Applied for Hostel Facility (Yes/No)

Full Name of Student (Name) :   
 (Max. 32 Character) (Surname) :

Father's Name (Name) :   
 (Max. 32 Character) (Surname) :

Mother's Name (Name) :   
 (Max. 32 Character) (Surname) :

Full Postal Address :   
 (Residence)

Phone No. : STD Code :  Office :   
 STD Code :  Residence :

Father's Mobile No.: +91

Mother's Mobile No.: +91

Father's e-mail ID :

Mother's e-mail ID :

Local Guardian's Name :

Full Postal Address :   
 (Residence)

Local Guardian Mobile No.: + 9 1

Local Guardian Phone No. : STD Code :  Number :

Local Guardian e-mail ID :

I have read and understood Prospectus and Registration form, code of conduct and other rules & regulations mentioned below in detail and I shall strictly abide by the same.

Signature of Parent / Guardian in responsible position

Date : .....

Name : .....

**(For Office Use Only)**

Registration Form for Admission (Day Scholar) Form Number : .....

ID Code Number : ..... Registration Number : .....

Scholar Number : ..... Class : .....

Information Entered into FoxPro by ..... Dated ..... Sign .....

**Rules & Regulations**

1. Parents & students are adviced to strictly follow reporting/departure as per schedule & time given by the school to maintain the discipline of the hostel.
2. Parents have to send all the item & hostel/school uniform at the time of reporting of their child in the hostel (as applicable)
3. Parents must deposite the Hostel Registration Form, medical history sheet & recent passport size photograph at the time of reporting of their child in the hostel.
4. For the sake of safety & security, parents are requested to comply with biometric systems by providing face / fingers ID of father, mother, local guardian & students.
5. Hostel facility cannot be taken/withdrawn in the mid session.
6. Cost of any damage done to the school property by students will be incurred from them.
7. Parents and students are adviced to maintain decorum while interacting with the hostel staff.
8. Any complaint regarding hostel facility should be made to the school authorities in writing.
9. Parents are requested not to offer any bribe/gift to the hostel staff.
10. School reserves the right to revise the hostel charges from time to time as per their discretion.